

NEABPD COMMITTEE MEMBER RESPONSIBILITIES

POSITION SUMMARY

Committee members are expected to keep NEABPD's mission in mind for all the following activities, including bringing appropriate attention to issues that may need the input of the Executive Director, the Board Chair, the staff and/or the full board.

PRINCIPAL RESPONSIBILITIES

- Make a serious commitment to participate actively in the committee's work, including substantive participation in meetings and discussions.
- Volunteer for and willingly accept assignments and complete them thoroughly and on time.
- Stay informed about committee matters, prepare well for meetings, and review and comment on minutes and reports.
- Get to know other committee members and build a collegial working relationship that contributes to consensus.
- Actively participate in the committee's annual evaluation.